IHCP Eligibility and Portal Overview

Indiana Health Coverage Programs

DXC Technology

Annual Provider Seminar – October 2019



Agenda

- Eligibility Verification
- Eligibility- Special Programs
- Provider Enrollment
- Portal Overview
- Member Focused Viewing
- Prior Authorization FFS
- Claims FFS
- Search Payment History
- Reminder
- Helpful tools
- Q&A







Verify Eligibility

Verification options

- Interactive Voice Response (IVR) system at 1-800-457-4584
- IHCP Provider Healthcare Portal (Portal) at portal.indianamedicaid.com
- Electronic 270/271 interactive or batch transactions



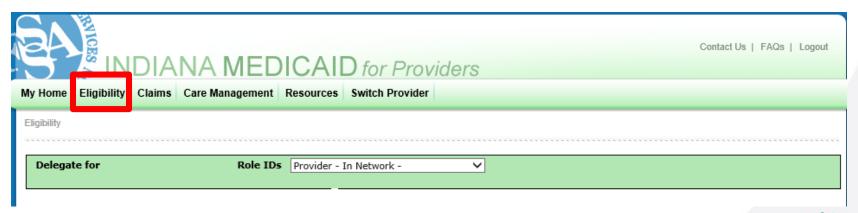
Verify eligibility on every visit!



Verify Eligibility on Portal

- Eligibility can only be verified as of provider effective date
- Eligibility cannot be verified for future dates

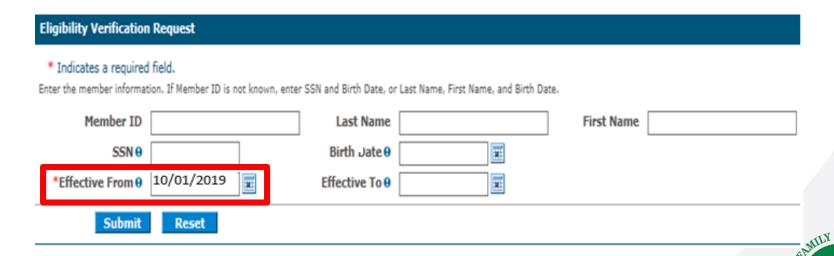
To access the Eligibility Verification Request function, log in to the Provider Healthcare Portal and click **Eligibility** on the menu bar.





To perform a search, the *Effective From* date is required, in addition to one of the following:

- Member ID
- Social Security number (SSN) and birth date
- Last name, first name, and birth date

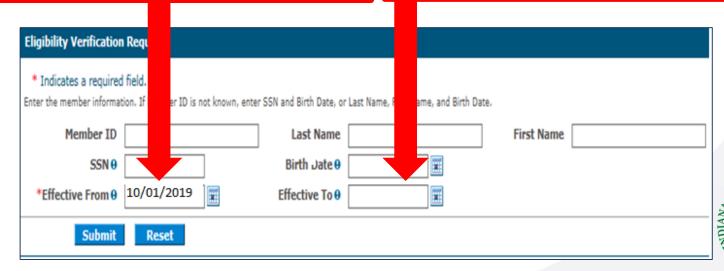


The **Effective From** field is always required.

- If a date is not entered, the Portal defaults this field to the current date.
- This field accepts only current and previous dates.

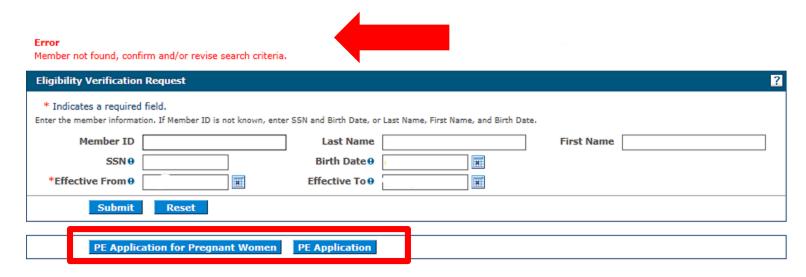
The **Effective To** field is optional.

- The date entered must be on or after the Effective From date and must be within the same calendar month as the Effective From date.
- If a date is not entered, the Portal defaults to the Effective From date.





No Results Found:



When an eligibility search returns no results, qualified providers (QPs) see an additional option below the message to complete a Presumptive Eligibility for Pregnant Women (PEPW) or Presumptive Eligibility (PE) application for the patient.



Presumptive Eligibility

Presumptive Eligibility (PE) is a IHCP process by which individuals are deemed to be presumptively eligible for *temporary* coverage, until the Family and Social Services Administration (FSSA) determines official eligibility.



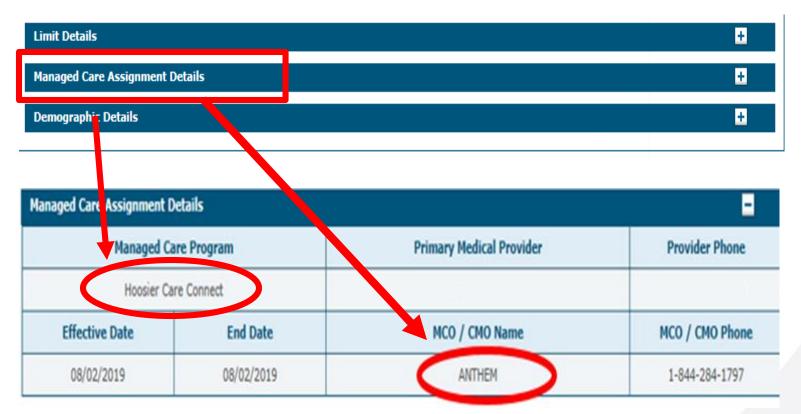


Some members may have more than one coverage type listed. Each benefit plan plays an important role, depending on provider type.

Benefit Details			-
Coverage	Description	Effective Date	End Date
Full Medicaid	Full Medicaid for individuals who are 65 years old, blind, or disabled (FFS or Managed Care)	07/16/2019	07/16/2019
Medicaid Rehabilitation Option	Medicaid Rehabilitation Option for Adults with Level of Need = 3, Service Package 3	07/16/2019	07/16/2019
Qualified Medicare Beneficiary	Qualified Medicare Beneficiary - Members for whom co-insurance and deductibles are paid as well as Medicare Part B premiums	07/16/2019	07/16/2019
Family Supports HCBS Waiver	Authorized Family Supports HCBS Waiver services found in the Notice of Action (NOA)	07/16/2019	07/16/2019



Eligibility – Managed Care





Eligibility – Fee-For-Service

Benefit Details		-	
Coverage	Description	Effective Date	End Date
Full Medicaid	Full Medicaid for individuals who are 65 years old, blind, or disabled (FFS or Managed Care)	08/02/2019	08/02/2019

Managed Care Assignment Details				
Managed Care Program		Primary Medical Provider	Provider Phone	
Fee for Ser	vice + NEMT			
Effective Date	End Date	MCO / CMO Name	MCO / CMO Phone	
08/02/2019	08/02/2019	SOUTHEASTRANS, INC		

Southeastrans is the managed care entity for nonemergency medical transportation (NEMT) for fee-for-service (FFS) members.



Right Choices Program

Members identified with high utilization are assigned to primary

lock-in providers, such as:

One primary medical provider (PMP)

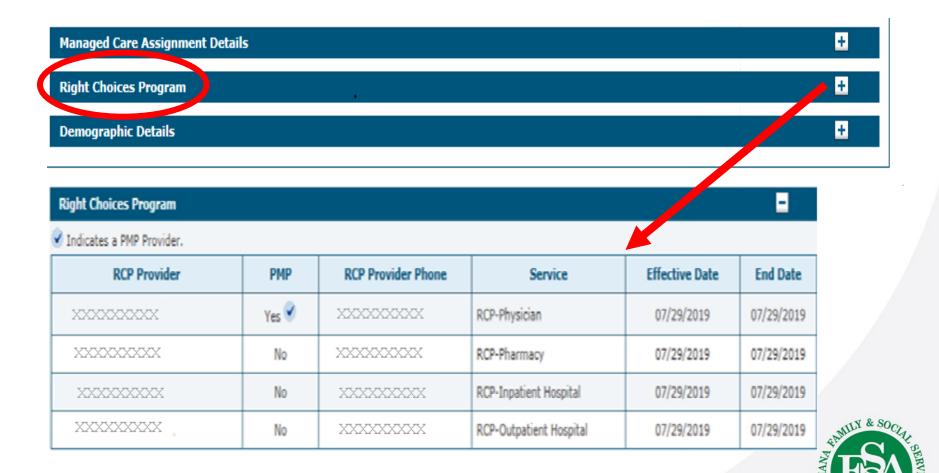
- One pharmacy
- One hospital (for non-emergent visits)
- Approved specialty providers



Members should be referred to their lock-in provider.

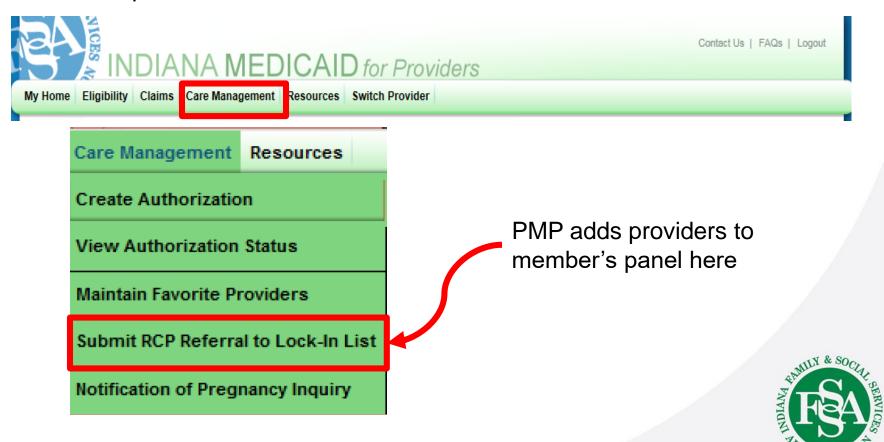


Right Choices Program



Right Choices Program

Contact the Right Choices Program member's PMP to be added to member's panel.



Retroactive Eligibility

- 180 days to bill claims from the date the member becomes retroactive
 - Add claim note: "Retroactive Eligible"
- Payments made by retroactively approved members should be refunded to the member and claims billed to the payer
- Member is responsible for notifying providers of retroactive eligibility
- Retroactive eligibility for sterilization should follow IHCP sterilization guidelines to be reimbursed





The following are Medicare premium benefits only and do not require a waiver to bill member:

- Specified Low Income Medicare Beneficiary (SLMB) Medicare Part B premiums only
- Qualified Individual (QI) –
 Medicare Part B premiums only
- Qualified Disabled Working Individual (QDWI) –
 Medicare Part A premiums only

These members do not have any Medicaid benefits.



Qualified Medicare Beneficiary (QMB)

What's the difference?

QMB ALSO

The IHCP pays member's Medicare, Part B premium and ALSO the member has full Medicaid benefits

QMB ONLY

The IHCP pays the member's Medicare Part B premiums and coinsurance/deductables ONLY. If Medicare does not allow the charge, the IHCP does not allow the charge.

Coverage

Full Medicaid

Qualified Medicare Beneficiary

Medicaid Rehabilitation Option

Other Insurance Detail Information

Qualified Medicare Beneficiary
Other Insurance Detail Information

For QMB-ONLY, a waiver is required to bill a member for Medicare noncovered services.



Preadmission Screening Resident Review (PASRR)

Benefit Details			-
Coverage	Description	Effective Date	End Date
PASRR Mental Illness (MI)	Pre-Admission Screening and Resident Review (PASRR) Mental Illness claims processing for community mental health centers (CMHC) and diagnostic and evaluation (D&E) teams.	07/16/2019	07/16/2019

- PASRR for nursing homes are the only payable codes
- No other benefits when PASRR is the only coverage
- Waiver not required to bill a member for a noncovered service
- Provider must be a PASRR enrolled provider



Medical Review Team (MRT)

Benefit Details		-	
Coverage	Description	Effective Date	End Date
Medical Review Team	Medical Review Team procedure codes only	08/02/2019	08/02/2019

- Disability-determining codes only, per the Code Set
- Provider must be an MRT provider
- No other benefits when MRT is the only coverage
- No waiver form required when MRT is the only coverage



590 Program

Benefit Details			-
Coverage	Description	Effective Date	End Date
590 Program	590 Program - Residents in State Mental Health Facilities	08/02/2019	08/02/2019
PASRR Mental Illness (MI)	Pre-Admission Screening and Resident Review (PASRR) Mental Illness claims processing for community mental health centers (CMHC) and diagnostic and evaluation (D&E) teams.	08/02/2019	08/02/2019

590 Program members reside in a State institution.

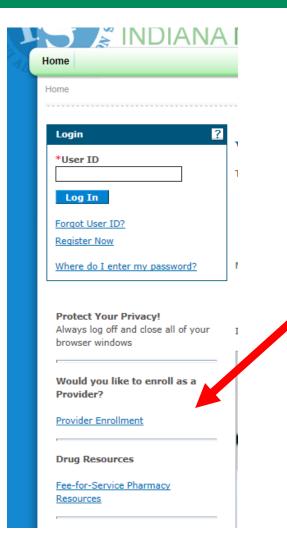
- Full array of benefits, except transportation
- Claims for \$150 or less billed to institution
- \$150 or more billed to IHCP
- \$500 or more requires prior authorization
- Provider must be enrolled in 590 program



Provider Enrollment



Provider Enrollment



Provider enrollment transactions can be done right on the portal

- New Enrollments
- Revalidation
- Profile Updates



Provider Enrollment

Watch for your revalidation period on your home page.

- Disenroll
- Provider Profile
- Provider Maintenance
- Enrollment / Revalidation Status



Revalidation warnings post 90 days before the revalidation is due. Failure to complete revalidation can result in enrollment termination.

IHCP Portal Overview

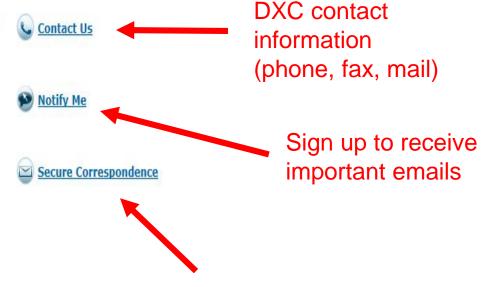


Portal Home Page

WELCOME HEALTH CARE PROFESSIONAL!



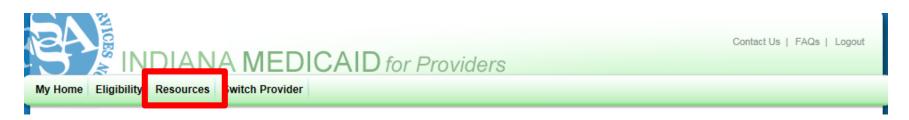
We are committed to make it easier for physicians and other providers to perform their business. In addition to providing the ability to verify member eligibility and submit claims, our secure site provides access to benefits, answers to frequently asked questions, and the ability to search for providers.



Claim administrative review requests,
Submit third-party liability (TPL) updates, Portal assistance

Ask your administrator to give you full access to these features.

Portal Resources



Claim adjustment forms, TPL forms, provider correspondence forms



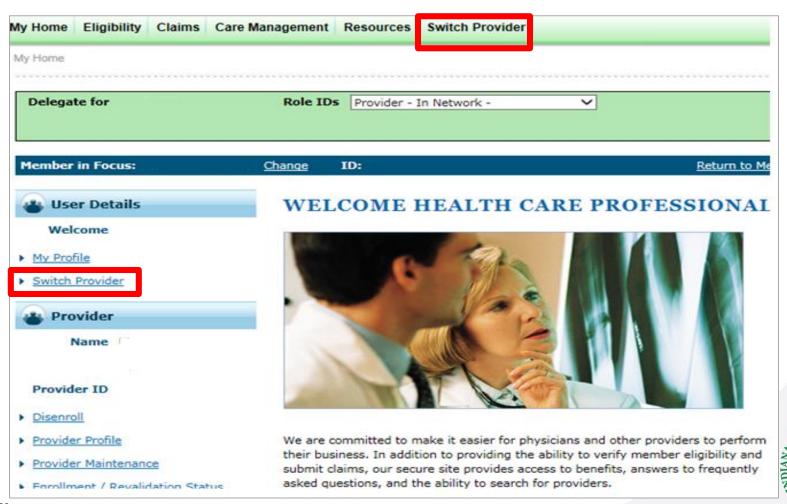
- Claims/Billing
- Electronic Data Interchange
- ▶ Fee Schedule
- Forms
- ▶ Provider Reference Materials
- Pharmacy Services
- Provider Search
- ▶ Provider Education
- Email Notifications

Quick access to the IHCP Fee Schedules

Workshop registration, presentations, webinar training



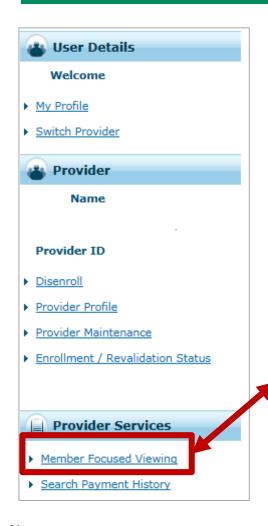
Switch Providers



Member Focused Viewing



Member Focused Viewing



Member Focused Viewing allows quick access to:

- Member details
- Coverage details
- Claim search and submission
- Prior authorization search and submission

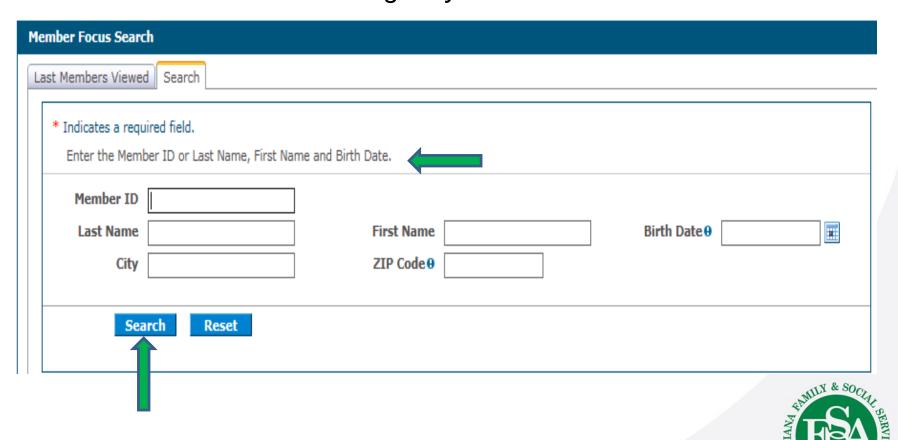


Member Focused Viewing



Member Focused Viewing

Same search criteria as the *Eligibility* screen.





Change

ID:

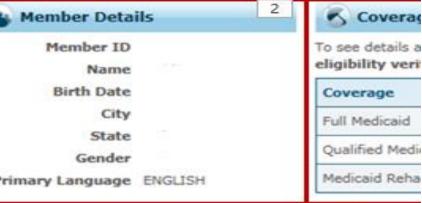


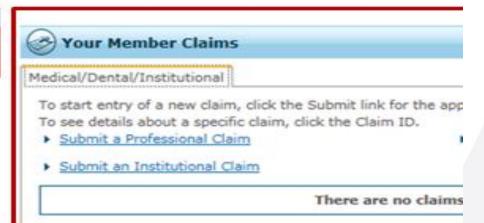


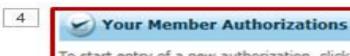


Review previously sent messages or send new secure messages.









To start entry of a new authorization, click Submit an Authoriz To see details about a specific authorization, click the Authorizati

Submit an Authorization

There are no authorizat

View eligibilit

Prior Authorization Fee-for-Service



Prior Authorization (PA)

Access the PA function from the Care Management drop-down menu.





Prior Authorization (PA)

Confirm Authorization				
Review all information for the Au Authorization, click the Back but			click the Confirm button. If you want to it, click the Cancel button.	make any corrections to the
				Expand All Collapse All
Requesting Provider Informa	tion			
Provider ID	ID Type NPI	Taxonomy	Name Rendering Prov	ider
Member Information				_
Member ID	Member		Birth Date	Gender Female
Rendering Provider Informat	ion			E
Provider ID	ID Type NPI	Taxonomy	Name Rendering Provide	r
Service Type DURABLE	MEDICAL EQUIPMENT PURCHA	SE		
				Expand All Collapse All

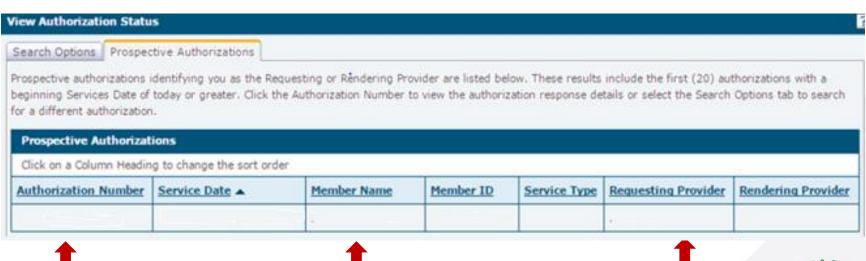
Complete the required information and submit the request by clicking Confirm.





Viewing Prior Authorization Status

- The authorization request is assigned an authorization number.
- Results list the first 20 authorizations with beginning service dates of today or greater.
- Results list only authorizations for which the viewing provider was on the request as the requesting provider.





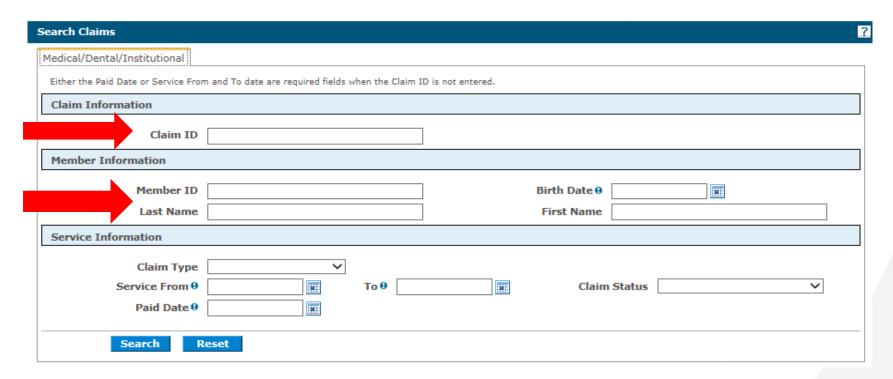




Claims Fee-for-Service



Search Claims



When searching for claims, you have the option to search by:

- Claim ID
- Member information and date of service
- Type of claim and claim information



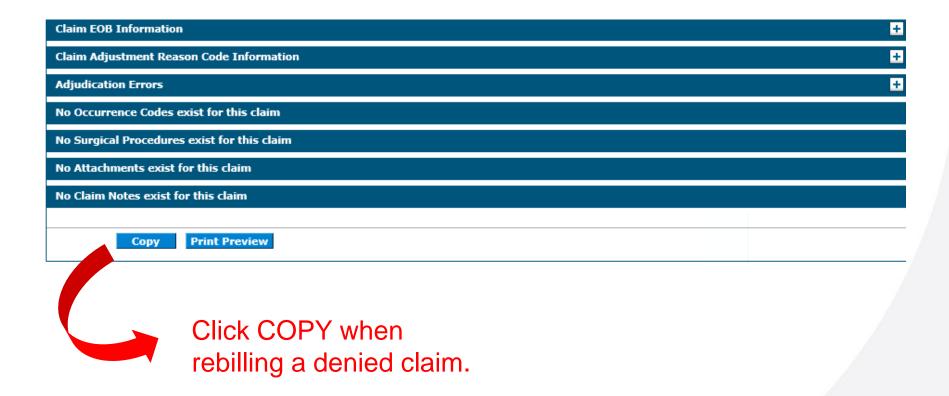
Claim Search Results

Sea	Search Results										
To see service line information or to view a remittance advice, click on the '+' next to the claims ID.											
	Total Records: 55										
+/-	Claim ID	Claim Type	Claim Status	Service Date ▼	Member ID	Rendering Provider ID	Medicaid Paid Amount	Paid Date	Member Responsibility		
+	000000000000000000	Professional	Finalized Payment		:		\$101.23	. ;			
+		Professional	Finalized Payment	i			\$82.28				
+		Professional	Finalized Payment		:		\$51.99	. ;			
+		Professional	Finalized Payment				\$76.88				
+		Professional	Finalized Payment				\$137.16				

To view the claim summary, click the plus sign (+) next to the Claim ID. To view the claim explanation of benefits (EOBs), click the Claim ID.

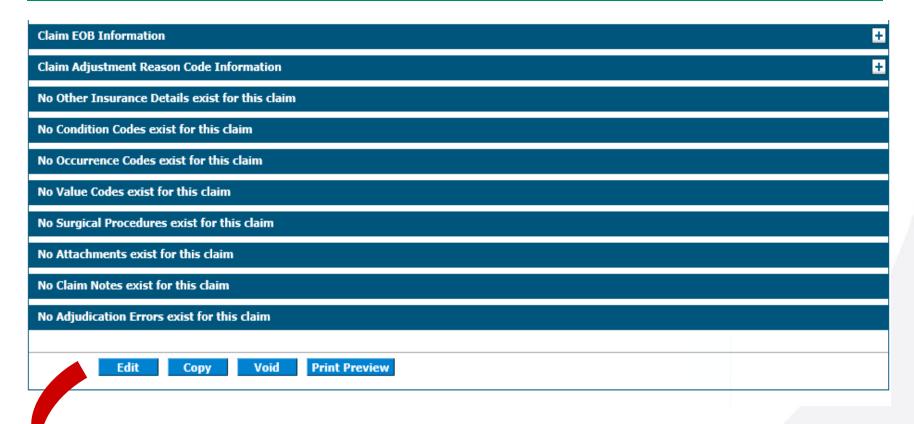
Choose most recent claim when attempting a claim correction.

Claim Updates





Claim Updates

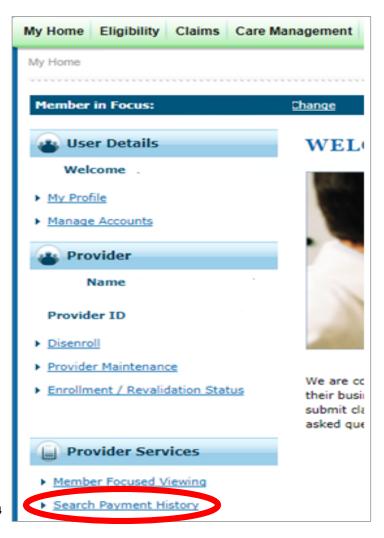


Click EDIT to make claim corrections.

Click VOID to have the claim recouped.

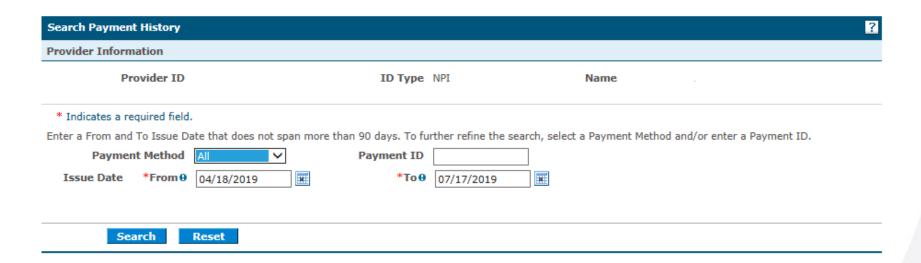




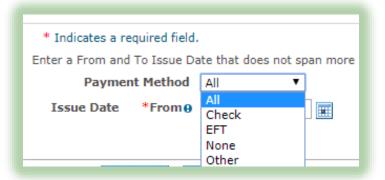






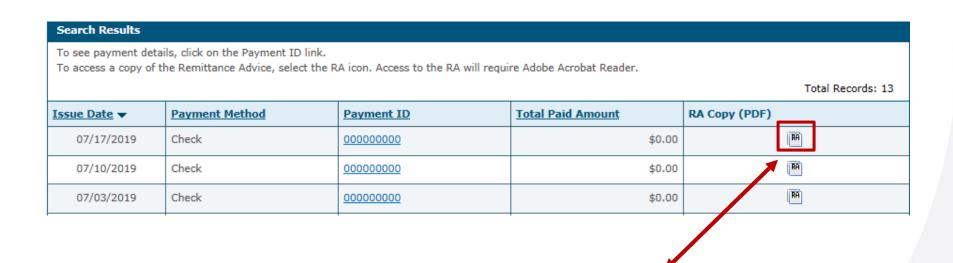


Auto populates last 12 weeks; or search by 12-week span.



You can search ALL payments, or search for paper checks or electronic funds transfer (EFT) only.





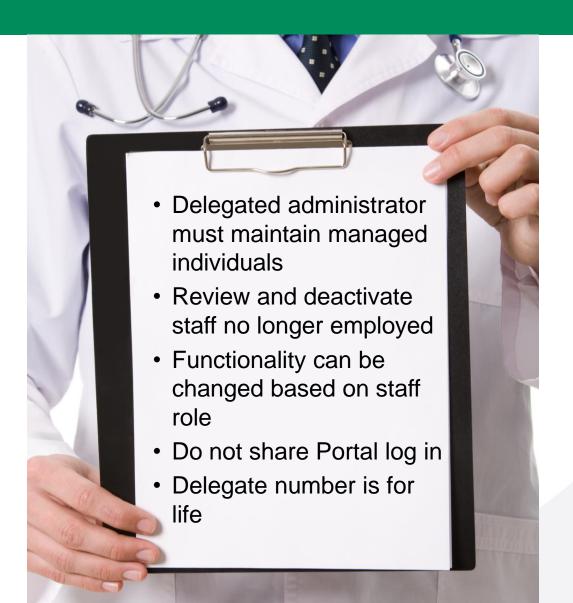
To view the remittance advice for claims associated with the EFT or check, click the icon for the PDF file.



Reminders



Reminders





Helpful Tools



Helpful Tools

Provider Relations Consultants



REGION	FIELD CONSULTANT	EMAIL	TELEPHONE	AREAS SERVED
1	Jean Downs	INXIXRegion1@dxc.com	(317) 488-5071	Indiana Counties: Dekalb, Elkhart, Fulton, Jasper, Kosciusko, LaGrange, Lake, La Porte, Marshall, Newton, Noble, Porter, Pulaski, St. Joseph, Starke, Steuben, Whitley Illinois: Chicago/Watseka Michigan: Sturgis
2	Shari Galbreath	INXIXRegion2@dxc.com	(317) 488-5080	Indiana Counties: Allen, Adams, Benton, Blackford, Cass, Carroll, Clinton, Delaware, Fountain, Grant, Howard, Huntington, Jay, Madison, Miami, Montgomery, Randolph, Tippecanoe, Tipton, Wabash, Warren, Wells, White Illinois: Danville
3	Crystal Woodson	INXIXRegion3@dxc.com	(317) 488-5324	Indiana Counties: Boone, Hamilton, Hendricks, Johnson, Marion, Morgan
4	Ken Guth	INXIXRegion4@dxc.com	(317) 488-5153	Indiana Counties: Clay, Crawford, Daviess, Dubois, Gibson, Greene, Knox, Lawrence, Martin Orange, Owen, Parke, Perry, Pike, Posey, Putnam, Spencer, Sullivan, Vanderburgh, Vermillion, Vigo, Warrick Kentucky: Owensboro
5	Virginia Hudson	INXIXRegion5@dxc.com	(317) 488-5186	Indiana Counties: Bartholomew, Brown, Clark, Dearborn, Decatur, Fayette, Floyd, Franklin, Hancock, Harrison, Henry, Jackson, Jefferson, Jennings, Monroe, Ohio, Ripley, Rush, Scott, Shelby, Switzerland, Union, Washington, Wayne Kentucky: Louisville Ohio: Cincinnati/Harrison, Hamilton/Oxford
	Judy Green		(317) 488-5026	All out-of-state areas not previously listed.
Team Lead	Jenny Atkins		(317) 488-5032	

Helpful Tools

IHCP website at in.gov/medicaid/:

- IHCP Provider Reference Modules
- Medical Policy Manual
- Contact Us Provider Relations Field Consultants

Customer Assistance available:

- Monday Friday, 8 a.m. 6 p.m. Eastern Time
- 1-800-457-4584

Secure Correspondence:

Via the Provider Healthcare Portal
 (After logging in to the Portal, click the Secure
 Correspondence link to submit a request)





Questions?

Following this session, please review your schedule for the next session you are registered to attend



Session Survey - Tuesday

Please use the QR code or the weblink below to complete a survey about the session you just attended. Each session has a unique survey so be sure to complete the appropriate one for each session you attend. We will be taking your feedback from this survey to improve future IHCP events.



https://tinyurl.com/fssa1047



Session Survey - Wednesday

Please use the QR code or the weblink below to complete a survey about the session you just attended. Each session has a unique survey so be sure to complete the appropriate one for each session you attend. We will be taking your feedback from this survey to improve future IHCP events.



https://tinyurl.com/fssa1056



Session Survey - Thursday

Please use the QR code or the weblink below to complete a survey about the session you just attended. Each session has a unique survey so be sure to complete the appropriate one for each session you attend. We will be taking your feedback from this survey to improve future IHCP events.



https://tinyurl.com/fssa1064

